



Time: 7:15 to 8:15 CST

Participants:

S. N.	Attendees	Responsibility
1	Lila B. Karki	Chair
2	Pradeep Wagle	Co-chair, Fundraising Chair
3	Megha N. Parajulee	Co-chair, Program Planning
4	Bhim Chaulagain	Secretary
5	Krishna Poudel	Coordinator, Agri poem
6	Ramjee Ghimire	Vice-President, Executive Committee
7	Basudev Sharma Pokherel	Chair, Local Arrangement Committee

Agenda:

1. New Subcommittee Formation
 - Discuss and finalize the structure of newly proposed subcommittees.
2. Potential Panels
 - Brainstorm on potential panel discussion topics.

Decisions:

1. New Subcommittee Formation

1.1 Outreach, Advertising/Marketing

- Lead: Dr. Santosh Dhakal
- Members: Bipin Neupane, Keshav Sharma, Kemika Bhandari, Sahil Ojha

1.2 Agri-poem

- Coordinator: Krishna Poudel
- Co-coordinator: Govinda Baral
- Members: Dr. Indira Paudel, Dhananjaya Dhakal, Dr. Bharat M. Shrestha
- Agri poem citation will follow the first NAPA conference modality adopted in Oklahoma. Poem citations will be ONLY by the in-person conference participants.

1.3 Logistics

- Lead: Dr. Kripa Dhakal

1.4 Cultural Program

- Coordinator: Dr. Madhav Parajuli
- Members: Bhuwan Shrestha, Dr. Shital Poudyal, Raju Thada Magar

1.5 Table Tennis

- Lead: Dr. Janak Dhakal

2. Panel Discussion Topics:

2.1 Gender

2.2 Food Security

2.3 Climate-Smart Agriculture

2.4 One Health

Note: The COC will search from the NAPA experts' pool and reach out to various institutions and individuals to identify and invite expert panelists for each proposed panel.

Next Steps:

- Subcommittee leads will initiate communication with their respective members to kickstart the assigned tasks.
- COC will begin the search for experts on the identified panel discussion topics.